Local Emergency Planning Committee
March 15, 2016

Opening
Randy Dillman called the meeting to order at 11:50 a.m., self-introductions were made. Randy thanked Brazosport Regional Health System for providing lunch and the meeting room. He reminded everyone to sign in. Randy requested a motion to approve the February meeting minutes as written. Phyllis Rayner moved to accept and Robert Smith seconded the motion. A vote was taken and the February meeting minutes were accepted as written.

Treasure Report
Randy Dillman reported that LEPC bank account had less money than had been reported. This was discovered after the check written for the software to manage the Tier II Reports was returned due to Non-Sufficient Funds. (See New Business section of the December 15, 2015, meeting minutes for complete details on software purchase.) Ben Westerlin, Treasurer, was tasked with researching the account to see what happened to the funds. A report was to be given at the March meeting however, Ben was not in attendance to give report. Randy made a recommendation for a motion to form an investigatory committee to track the money. Glenn LaMont made a motion to form an investigatory committee to research the bank account and Brian Sidebottom seconded the motion. All attending voted yes and a committee has been formed. Brian Sidebottom, Matt Schaar, Mike Doucet, and Robert Smith will make up this committee. An update will be given at the April meeting. Please note this committee was formed to research the account discrepancies, not to make accusations.

Committee Reports:

Right to Know Committee
Robert Smith reported that a forum has been started on the Brazoria County website.

Public Information
No report.

Hazmat / Liaison Committee
No report.

Emergency Response & Resources
Matt Schaar reported that Dow had plans in place for their resources during an emergency. With the change in business plans they will have to reassess their resources.

Reportable Spills / Releases
Glenn LaMont gave an update on the reportable spills and releases that were submitted for February and March to date. If you have any questions on these reports contact Glenn LaMont at glennl@brazoria-county.com

Training
Phyllis Rayner reported that the TCC EHS Seminar will be held June 6 – 9 at Moody Gardens in Galveston.

New Business

Steve Rosa reported that on March 29 First Receiver Training for handling contaminated patients will be offered at Brazosport Regional Health System. If you are interested contact joy.curtis@brhstx.org.

ICS 300/400 training will be held April 22 – 29 at Fort Bend Office of Emergency Management, contact Steve Rosa at steverosa@brazoria-county.com for more information.

Brian Sidebottom reported Lake Jackson is working to put together an ICS 300/400 training in the near future. He will share information as soon as it is confirmed.

Glenn LaMont requested nominations from the floor for the back-up Secretary position. Randy Dillman nominated Genelle Hurta and Mike Doucet for this position. Genelle accepted and Mike declined. Vote was taken and Genelle was elected unanimously.

Glenn LaMont requested nominations from the floor for Vice Chairperson. Randy Dillman nominated Matt Schaar and Robert Smith. Vote was taken and Matt Schaar was elected.

The 2016 Hurricane Expo will be held on July 9 at the Brazoria County Fairgrounds. Usually the LEPC funds part of the Hurricane Expo, with depleted funds we are unable to do that this year. These funds help to pay for advertising, signs, and flyers. Anyone who donates will have their company name / logo on the flyers. This will also be a tax deductible donation. If there are any companies or individuals who are interested in donating to the Hurricane Expo please contact Steve Rosa or Glenn LaMont.

Randy requested a motion to adjourn the meeting. Robert Smith motioned to adjourn and Jason McLaren seconded the motion. Meeting adjourned at 12:35 PM.

Recorder: Karen Schulze
Next meeting: April 19, 2016 – Brazoria County Sheriff's Office