

Brazoria County Emergency Planning Committee

December 15, 2015

Opening:

Randy Dillman called the meeting to order at 12:00 PM, self-introductions were made. Randy thanked Phillip's 66 for providing lunch and the City of Lake Jackson for providing the meeting room. He reminded everyone to sign in. Randy requested a motion to approve the November meeting minutes as written. Glenn Lamont moved to accept and Mike Quilty seconded the motion. November meeting minutes accepted as written.

Treasure Report:

Ben Westerlin reported there was no change since the last meeting.

Committee Reports:

Right to Know Committee:

No report.

Public Information:

Sharon Trower reported the first Public Information Officer meeting will be held on January 27, 2016 from 1:00 PM – 2:30 PM at the Brazoria County Airport meeting room. If you have PIO at your facility please share this information so that they may attend.

Hazmat / Liaison Committee:

No report.

Emergency Response & Resources:

No report.

Training:

Personal Protective Equipment (PPE) training will be held on January 12, 2016, at the Brazoria County Fairgrounds.

For information on upcoming training events go to preparingtexas.org.

New Business:

Randy requested that all businesses sign up for a committee before leaving the meeting.

Steve Rosa reported that the Office of Emergency Management is the depository for all Brazoria County Tier II Reports. At this time Cameo Suite is the software used to manage these reports and it is not easily accessible as it is stored on one computer. Also, during an emergency it is difficult to access the information unless someone is at the computer that has the information stored on it. There is a web based software that is now available for approximately \$2500 per year that would allow industrial partners, municipalities, and first responders access the Tier II Reports during an emergency. This software would also collect Site Emergency Plans for the BCEPC. Steve proposed that the BCEPC sponsor the cost for the new software for this year. Sharron Stewart made a motion to purchase the software, Rich Funesti seconded the motion. Vote taken, all present voted yes to purchasing the software.

**Brazoria County Emergency Planning Committee
December 15, 2015 - Continued**

New Business (Cont.):

Steve requested a small committee be formed to create guidelines for the new software. Randy assigned this to the Right-to-Know committee at this time.

A survey was handed out regarding how to improve the BCEPC. This data will be collected and communicated at the next meeting.

Randy requested a motion to adjourn the meeting. Glenn Lamont motioned to adjourn and Ben Westerlin seconded the motion. Meeting adjourned at 12:38 PM.

Recorder: Karen Schulze

Next meeting: January 18, 2016 – Brazoria County Sheriff's Office