

# Local Emergency Planning Committee

## December 19, 2017

### Opening

Randy Dillman called the meeting to order at 12:00 p.m., self-introductions were made. Randy thanked the Sheriff's Office for providing the meeting room and lunch. He also thanked those in attendance for coming to the meeting considering it is the holiday season and everyone is busy.

### Treasure Report

Glenn LaMont reported that the balance is \$1673.52.

### **COMMITTEE REPORTS:**

#### Right to Know Committee

No report.

#### Public Information

No report.

#### Hazmat / Liaison / ER Committee

Randy stated that a new chairman for this committee will need to be named due to Matt Schaar's job transfer. A new vice chairman will also have to be named.

#### CAER

Brian Lawson stated that there were no updates from CAER. Brian will now be attending the LEPC meetings in place of Matt Schaar.

#### Reportable Spills / Releases

Glenn Lamont reported on the spills and releases submitted since the last meeting. If you have any questions on these reports contact Glenn LaMont at [glennl@brazoria-county.com](mailto:glennl@brazoria-county.com).

#### Training

No report.

#### Old Business

LEPC is now categorized as a 501C3 and has an EIN number with the federal government. The committee may now receive donations. There will be annual forms which will have to be submitted to both the state and federal government.

#### New Business

Randy stated that a "funding mechanism" will need to be implemented. The first step will be to request donations from industry partners. Randy will draft a letter and send to Karen. It was suggested that the proposal be brought before the BCPC before the requests were sent out.

It was noted that large donations are not needed. If the request for donations is not successful, filing fees for TIER II reporting might be implemented. Dues may be implemented in conjunction with donations.

As a 501C3, it is not allowed to have a large balance. A balance can be carried forward as long as the committee is not making a profit. Supporting anyone politically is not allowed.

The following items that funding might be used for were discussed: drill/exercises that will help to increase attendance and participation, community education, software which enables entities to access TIER II data benefiting emergency response situations.

The LEPC received its first donation in the amount of \$1500.00 from Fluor Federal Petroleum Operations. The check was presented to Randy by Gus Bryant.

Randy requested a motion to adjourn the meeting. Steve Rosa motioned to adjourn and Brian Lawson seconded the motion.

Recorder: Genelle Hurta