

RESPONSIBILITY OF ATTORNEY TO PROVIDE COURT WITH A PAPER COPY OF ALL ORDERS

Even though after July 1, 2014, all documents filed with the District Clerk by attorneys must be filed electronically, any attorney that desires to have an Order signed by the 412th District Court must deliver to the Court a paper copy of the Order. All Agreed Orders must bear the actual signatures of all attorneys, or an actual signature indicating that it is signed with permission. Delivery may be in person or by mail, addressed to Linda Kellogg, Court Coordinator, 412th District Court, 111 E. Locust, Suite 201, Angleton, Texas 77515. **No facsimile transmissions and no email orders will be accepted.** For Orders delivered in person, there is a box in the Mrs. Kellogg's office labeled "Deposit Orders Needing Signature Here".

**THIS PROCEDURE WILL BE EFFECTIVE FOR ALL ORDERS
SUBMITTED AFTER JUNE 15, 2014.**