

**BRAZORIA COUNTY  
FILL/GRADING PERMIT APPLICATION**

Name of Applicant: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Legal Description of Property Where the Material Will Be Placed or Excavated From:

Subdivision: \_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Abstract: \_\_\_\_\_

Property (Site) Address: \_\_\_\_\_

Nature of Earth Moving (check as appropriate).

- Filling (Earth delivered to site)
- Excavation (Earth removed from site)

Reason for Earth Moving Project (check as appropriate).

- Elevate property (No current construction)
- Elevate property (Residential construction) *if in floodplain an elevation certificate is required.* Depth of fill material \_\_\_\_\_
- Elevate property (Commercial/Business construction)
- Regrade property (Improve drainage, No significant elevation change)
- Excavation (Establish drainage swales or remove obstruction of flow)
- Excavation (Establish on site detention facility)

Source/Destination of Regrading Soil

- Fill material from Contractor working on another project

Identify Project: \_\_\_\_\_

Contractor: \_\_\_\_\_

Entity Releasing Fill: \_\_\_\_\_

- Fill material purchased from supplier
- Excavation material to be delivered to another project (attach map of approved designated areas)

Planned depth (no more than 6") of fill material placed on property \_\_\_\_\_  
(Fill material must be placed no closer than ten (10) feet from the edge of the property line.)

Proposed amount (cubic yards) of either fill or excess dirt to be hauled onto or off the site:

\_\_\_\_\_ cubic yards Cost \_\_\_\_\_

Duration of time to perform work: \_\_\_\_\_

(All material shall be spread within 6 months of date of permit approval.)

(cont'd next page)

Permit #: \_\_\_\_\_

**Provide One Copy Of Tract Of Land Site Plan With Dimensions & Proposed Grading Area/Fill Area Indicating How Subject Property Will Drain Into The Nearest R.O.W. Or Public Drainage System Without Crossing, Nor Adversely Impacting Neighboring Properties.**

**PROVIDE FROM THE LOCAL DRAINAGE DISTRICT A LETTER OF APPROVAL OR AN APPROVED DRAINAGE PLAN FOR FILL TO BE PLACED IN A FLOODPLAIN. Drainage District may require a hydraulic analysis (drainage plan) certified by a registered professional engineer and approved by them.**

**I hereby acknowledge that I will not place more fill material on my property than represented in this permit. In the event I do, I understand and acknowledge that Brazoria County has the authority to pursue legal remedies which include fines and/ or require me to remove any fill over the amount represented in this permit.**

**Permit Application Fee:**

**Non Commercial: \$50.00. If located in a Flood Zone, a field inspection fee of \$30.00 is also required.**

**Commercial: \$200.00. If located in a Flood Zone a field inspection fee of \$100.00 is also required.**

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brazoria County Floodplain Coordinator

\_\_\_\_\_  
Date

**Do Not Write Below This Line**

---

Flood Zone \_\_\_\_\_ FEMA Panel \_\_\_\_\_ Panel Date \_\_\_\_\_ Census Tract \_\_\_\_\_

Base Flood Elevation Required (If Any) \_\_\_\_\_ Drainage District \_\_\_\_\_

Permit Fee Cost: \$ \_\_\_\_\_ Inspection Fee Cost: \$ \_\_\_\_\_ Total: \$ \_\_\_\_\_

Receipt No: \_\_\_\_\_ Check No: \_\_\_\_\_

Copy Of Permit Faxed To Drainage District Office Date: \_\_\_\_\_

AMENDMENTS TO THE FEMA  
BUILDING REGULATIONS  
Adopted May 24, 2005  
And Amended October 24, 2006

ARTICLE 5, SECTION B, NO. 8

**FILL MATERIAL --**

- a. No permit is required if the fill material to be placed is no more than 20 loads (250 cubic yards) of dirt per acre of land and the land is not within the floodplain. Each acre may not contain more than 20 loads of dirt. Property owner is required to equally disburse and spread the fill material to insure no more than 20 loads of fill being placed on each acre.
- b. If more than 20 loads (250 cubic yards) of fill material is to be placed per acre of land, a permit must be obtained from the Floodplain Administrator and the property owner will be required to provide a hydraulic analysis (drainage plan) certified by a registered professional engineer and approved by the appropriate drainage district.
- c. The property owner must be able to provide to the County information relating to the location from which the dirt came, if it was from a governmental project, and who hauled/delivered the fill material.
- d. Fill material must be placed no closer than ten (10) feet from the edge of the property line.
- e. If the fill is placed on a piece of property in which the natural flow of water is conveyed on the proposed fill site, then the property owner is required to mitigate for the altered flow. Natural flow could be by sheet flow, swale, ditch, slough or other natural or man-made means of conveyance of water. Mitigation could include ditches, swales, detention/retention ponds and any other means of conveyance/detention/retention.
- f. All fill material must be spread evenly and as per permit representations within 6 months of the permit issuance date. If the fill material is not spread within this time period, the property owner may be requested to remove the material.