

APPLICATION FOR ECONOMIC DEVELOPMENT AGREEMENT IN BRAZORIA COUNTY

INSTRUCTIONS FOR COMPLETION OF APPLICATION:

1. Attach additional pages if there is not enough space allotted to answer questions on the application.
2. Applicants must submit an adequately definitive legal description that sufficiently describes the tract(s) of land comprising the proposed area upon which the new facility, expansion or modernization project will be located. Applications with insufficient or indefinite legal descriptions will be returned to the applicant for amendment and such applications will not be considered until corrected.
3. Applicants must submit a non-refundable application processing fee in the amount of ONE THOUSAND & NO/100 (\$1,000.00) DOLLARS. A part of the application fee will be dedicated by Brazoria County to economic development programs authorized by Local Government Code, Section 381.004. If Applicant is requesting the creation of a Reinvestment Zone, an additional fee, in the amount of TWO HUNDRED & NO/100 (\$200.00) DOLLARS, is required.
4. Applicant must submit the attached “Certification of Appraised Value of Properties” form, which is a part of this application. This certification should cover the proposed project area and it is the responsibility of the applicant to obtain this information from the Brazoria County Appraisal District.
5. After filing this application, Applicant must provide an economic impact analysis report, in a format comparable to the Texas Governor’s economic analysis report, to the County Judge’s Office prior to entering negotiations with Brazoria County regarding terms of an economic development agreement. This report may be obtained by The Economic Development Alliance for Brazoria County. **Attach as Exhibit K.**

PART I APPLICANT’S INFORMATION

The taxing unit may consider applicant’s financial capacity in determining whether to enter into an economic development agreement. Established companies for which public information is available, or the wholly owned businesses of such companies, should include with the new application a copy of their latest annual report to the stockholders. Other applicants and new companies should attach a statement showing (1) when the company was established; (2) business references [name, contact and telephone number of principal bank, accountant and attorney]; and (3) may be required to submit an audited financial statement and business plan. **Attach as Exhibit “A”.**

PARTS II, III & IV PROJECT INFORMATION

If the project is a Regional Entertainment Facility, Regional Service Facility, Regional Distribution Center Facility, or other basic industry, include the following items: (1) market studies; (2) business plans; and (3) agreements or other materials demonstrating that the facility is intended to serve a market of which the majority is substantially outside the Brazoria County region. See Part III of the Application – Required Exhibits.

**PART V
ECONOMIC IMPACT INFORMATION**

Permanent Employment Estimates

In estimating the permanent employment, include the total number of jobs retained or created at this site by your firm as well as known permanent jobs of service contractors required for operation.

Estimated Appraised Value on Site

The value on January 1 preceding agreement should be the value established by the Brazoria County Central Appraisal District. If the applicant must estimate value because the taxable value is not known or is combined with other properties under a single tax account, please so state. To qualify, the improvements must be expected to result in an addition to the tax base of at least one million dollars after the period of agreement expires. Projections of value should be a "best estimate" based on taxability in Texas. The projection of project values not covered by the agreement should include personal property and ineligible project related improvements such as an office in excess of that used for facility administration, housing, etc. **Attach as Exhibit "B".**

PART VI

Self-explanatory.

**APPLICATION FOR ECONOMIC DEVELOPMENT AGREEMENT IN
BRAZORIA COUNTY, TEXAS**

FILING INSTRUCTIONS:

This application should be filed at least NINETY (90) DAYS prior to the beginning of construction or the installation of equipment. This application will become part of any later agreement or contract and knowingly false representations thereon will be grounds for the voiding of any later agreement or contract.

ONE ORIGINAL COPY OF THIS APPLICATION, ATTACHMENTS, AND ALL FEES SHOULD BE SUBMITTED TO:

**COUNTY JUDGE L.M. "MATT" SEBESTA, JR.
BRAZORIA COUNTY COURTHOUSE
237 E. LOCUST SUITE 401
ANGLETON, TEXAS 77515**

**WITH ELECTRONIC COPY TO:
BC381@brazoriacountytx.gov**

PART I - APPLICANT INFORMATION

Company Name: _____ Submittal Date: _____
Address/City: _____
Phone: _____
Name/Address/Phone of Company Contact on this Project : _____

E-mail address of Company Contact: _____
Type of Structure: Corporation () Partnership () Proprietorship ()
Total number employed: _____ Corporate Annual Sales Per Year: _____
Annual Report Submitted: Yes () No () (see instructions)

PART II – PROJECT INFORMATION

Project Description: _____

Proposed Facility Address and Legal Description: **Attach as Exhibit "C"**.

Status of ownership of real property containing proposed facility:

- Owner ()
- Leasehold Interest ()
- Lessee Interest ()
- Other ()

If other, please explain: _____

Leasehold Interest/Lessee/Other applicants must submit with the application a copy of the executed lease agreement between lessor/lessee demonstrating a minimum lease term double the Chapter 381 Payment term requested. **Attach as Exhibit “J”.**

Attach a map showing site. **Attach as Exhibit “D”.**

Chapter 381 Payment Term Requested:_____

Percentage of Return of Taxes Levied Requested:_____

Proposed facility located in the following taxing jurisdictions:

School District: _____

College District: _____

Drainage District: _____

Hospital District: _____

City: _____

Other Taxing Jurisdictions: _____

Describe Product or service to be provided: _____

This application is for a: New Facility () Expansion () Modernization ()

PART III – OTHER POSSIBLE LOCATIONS FOR PROJECT

If Company is considering another county in Texas to build/construct this project, identify all possible counties:

If Company is considering another state to build/construct this project, identify the city, county and state:

If any documentation has been provided to other potential Counties or States, provide copies attached as **Exhibit “I”**.

PART IV – PROJECT DESCRIPTION

Please attach a statement (1) fully explaining the project; (2) describing the site and existing improvements; (3) describing all proposed improvements; and (4) providing a list of improvements and fixed equipment for which an agreement is requested. **Attach as Exhibit “E”.**

PART V – ECONOMIC IMPACT INFORMATION

A. Estimated cost of improvements: _____

Please provide a statement by Addendum relative to planned water and sewer treatment methods and disposal of effluent if the facility is to be located outside city systems. If effluent is not treated by municipal facilities, by Addendum, include an explanation of the manner of treatment and by whom.

Attach as Exhibit “F”.

Has permitting been started Yes () No ()

- I. Economic Impact Plan: The Economic Impact Plan should include the number of jobs that will be created, planned use of Brazoria County vendors and service providers, planned partnerships or programs with local colleges, charitable organizations and associations, and any other relevant information related to the economic impact of the project within Brazoria County. When feasible, the owner of the project should include the estimated associated costs or an analysis of the economic impact. (See Section 2 (h) (6) – (7) of the Guidelines and Criteria for Granting Tax Abatement). **Attach as Exhibit “G”.**

- J. Tangible Personal Property Request: Attach a detailed list describing all tangible personal property sought to be deemed eligible. Said list must include projected life, cost, and value after economic development agreement expires. **Attach as Exhibit “H”.**

PART VI – DECLARATION

To the best of my knowledge, the above information is an accurate description of project details.

Company Official Signature

Printed Name & Title of Company Official

REQUIRED ATTACHMENTS

- EXHIBIT “A” – Latest Annual Report or Information on Establishment of the Company, Business References, audited financial statement and business plan
- EXHIBIT “B” – Certification of Appraised Value of Properties as of January 1, 20__
- EXHIBIT “C” – Proposed Facility Address and Legal Description
- EXHIBIT “D” – Map Showing Site
- EXHIBIT “E” – Project Description including Time Schedule for Undertaking and Completing Project
- EXHIBIT “F” – Planned Water and Sewer Treatment Methods and Disposal of Effluent
- EXHIBIT “G” – Economic Impact Plan
- EXHIBIT “H” – Detailed Itemized List of Tangible Personal Property requesting to be covered by the Economic Development Agreement
- EXHIBIT “I” – Application for Abatement or Other Tax Incentive with Other Taxing Jurisdictions
- EXHIBIT “J” – Executed Lease Agreement
- EXHIBIT “K” – Economic Impact Analysis Report

EXHIBIT "B"

**CERTIFICATION OF APPRAISED VALUE OF PROPERTIES
AS OF JANUARY 1, 20____**

TO: BRAZORIA COUNTY

FROM: BRAZORIA COUNTY APPRAISAL DISTRICT

DATE: _____

The Brazoria County Appraisal District hereby certifies that the following appraised values as of January 1, 20____, for property of _____ described in **Exhibit B-1** attached hereto are listed in the records of Brazoria County Appraisal District and indicated by the following account numbers:

PERSONAL PROPERTY

APPRAISED VALUE

Account No. _____ \$ _____

Account No. _____ \$ _____

LAND

Account No. _____ \$ _____

Account No. _____ \$ _____

Account No. _____ \$ _____

IMPROVEMENTS

Account No. _____ \$ _____

Account No. _____ \$ _____

Account No. _____ \$ _____

Certified this _____ day of _____, 20____.

**CHIEF APPRAISER
BRAZORIA COUNTY APPRAISAL DISTRICT**

BY: _____