

# Local Emergency Planning Committee

## December 20, 2022

### **Opening**

Karen Schulze brought the meeting to order at 2:35 PM. She reminded everyone that anything discussed in the meeting was public record. If you have any confidential or proprietary information that you do not want shared with the public do not discuss it in this meeting. Karen requested a motion to approve October meeting minutes. Stephen Craig made a motion to approve the minutes as written and Bill Chidester seconded the motion, meeting minutes will be accepted by consensus.

### **Treasure Report**

No update.

### **COMMITTEE REPORTS:**

#### **Right to Know Committee**

Markus Trower reported that there were no new FOIA request since the October meeting.

#### **Public Information**

No report.

#### **Hazmat / Liaison / ER Committee**

No update.

#### **CAER Update:**

Tommy Mageors reported that a BCPC/CAER update will be given at the next LEPC meeting. Their Strategic Communications Planning Group is working to finalize the communication.

#### **Reportable Spills / Releases**

Markus Trower gave an update on reportable spills/releases that have occurred since the October LEPC meeting. If you have any questions on these reports, contact Markus at markust@brazoria-county.com. Please remember to follow-up with a written report on any phone notifications you make regarding spills and/or releases.

#### **Training**

Please contact Karen Schulze or Randy Dillman if you have training that you would like to share with LEPC members.

If you are having any type of emergency drill, email Karen Schulze at [karen.schulze@basf.com](mailto:karen.schulze@basf.com) for distribution to LEPC members. This helps meet some of the new RMP requirements.

For upcoming training visit Preparing Texas at <https://www.preparingtexas.org/>

#### **New Business:**

Aaron Sims presented Dow's RMP update.

Macon Fife presented BASF's RMP update.

Please contact Karen Schulze or Randy Dillman if you have a presentation you would like to share at the next LEPC meeting.

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### **Old Business:**

No update.

**REMINDER:** If you will be presenting at the LEPC meeting and need access to a computer or the overhead projector, please contact Karen Schulze at [karen.schulze@basf.com](mailto:karen.schulze@basf.com) in advance so that arrangements can be made for proper equipment to be available.

**REMINDER:** Randy Dillman now has a flash drive to store RMP files. If you do not want to wait until we meet face-to-face again you can send the files to Randy at [randal.dillman@ineos.com](mailto:randal.dillman@ineos.com). Steve Rosa mentioned that if you want to create a Drop Box account to save the files to for Randy to retrieve from there you can. You may also mail a flash drive containing your RMP data to: INEOS, C/O Randy Dillman, P. O. Box 1488, Alvin, TX 77511

Please get with Steve Rosa before submitting your Tier II information so that you submit it in a format that is compatible with the software used by Brazoria County, [steverosa@brazoria-county.com](mailto:steverosa@brazoria-county.com)

Meeting adjourned at 2:55 PM.

**Recorder:** Karen Schulze

**Next meeting:** To be announced

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**Teams Meeting**

<b>Name</b>	<b>Company/Agency</b>
Karen Schulze	BASF
Tommy Mageors	BASF
Richard Harewood	TDCJ
Rene Lara	Freeport LNG
Bryan Sidebottom	Lake Jackson Emergency Manager
Markus Trower	Office of Emergency Management
Jay Kirschner	
Ray Garza	Shin-tech
Douglas Apollo	TDCJ
Mike Johnson	
A. J. Adams	Highway Transport
Stephen Craig	Solvchem
Bill Chidester	
Aaron Sims	Dow
Christopher Kelly	
Adison Long	
Chris Minter	
Steve Rosa	Office of Emergency Management
Macon Fife	BASF