

# Brazoria County Platting Checklist

All items on this checklist must be submitted with the Final Plat Application. Reference the Brazoria County Subdivision Regulations, Brazoria County Roadway Design Criteria Manual, and Brazoria County Drainage Design Criteria Manual for additional information on any of the required items listed below.

- Completed Platting Checklist
- Pre-Development Meeting Confirmation (if applicable)
- Preliminary Plat Approval Letter (if applicable)
- Development Fees with worksheet
- Submit copy of Final Plat (PDF/Digital Copy)
  - o Total acreage must be notated within each lot
  - o Each lot must be outlined and labeled clearly
- Original Tax Certificates – *All taxes paid on tract*
- Letter of No Objection from Environmental Health Department
- Letter of No Objection from Drainage District, if within a Drainage District or from Brazoria County Engineering Department, if located outside a Drainage District – *Applicant must obtain directly from Drainage District if within a Drainage District or follow Brazoria County Drainage Regulations if located outside a Drainage District.*
- Letter of No Objection or Groundwater Conservation Permit from Brazoria County Groundwater Conservation District
- Groundwater Certification (if applicable)
- Certificate of Ownership
- Joint Use Agreement (if applicable)
- Pipeline Crossing Approval (if applicable)
- Subdivision Bond (if applicable)
- Any executed Developer's Agreement related to this subdivision plat
- Lienholder Subordination (if applicable)
- Traffic Impact Analysis (if applicable)
- Geotechnical Report (if applicable)
- Construction/Improvement Plans (if applicable)
- Documents from the City if opting out of the ETJ; Information in Section III of Final Plat Application must be provided.
- If proposed division is along a TxDOT Road, then an approval letter from the State in reference to access and/or drainage will be necessary.
- Any other government entity or regulating agency Letter of No Objection that may be applicable for the development
- Submit two (2) Mylar Final Plat copies
  - o Mylar copies should have all required signatures prior to submitting to Commissioners Court. County Judge, Commissioners and County Engineer are the last to sign off.

*I am certifying that all of the above required items have been submitted to the Engineering Department.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

04/16/2024