

Corrective Action Response Traceability Documentation

Date of Incident: January 29, 2022 – February 04, 2022

Date of Corrective Action: February 7 – March 4, 2022

Description of Corrective Action(s) Taken:

1. Identified which cases were worked January 29, 2022 to February 4, 2022.
2. A corrected traceability form was completed, initialed by both the analyst and reviewer, and placed in the case file. A line was struck through the incorrect traceability form.
3. The case files were re-scanned into the lims-SO drive to include the corrected traceability form.

Laboratory Number(s) (if applicable):

BCCL-20-1382	BCCL-21-2247	BCCL-22-0089
BCCL-21-0981	BCCL-21-2252	BCCL-22-0090
BCCL-21-1575	BCCL-21-2283	BCCL-22-0094
BCCL-21-2151	BCCL-21-2301	BCCL-22-0096
BCCL-21-2210	BCCL-21-2320	BCCL-22-0187
BCCL-21-2216	BCCL-22-0023	
BCCL-21-2226	BCCL-22-0048	

Comment(s): This form was used in the interim while our Standard Operating Procedures (SOPs) are being revised. Under the proposed SOPs going forward, this would be considered an incident, and an incident form completed.

Date of Resolution: March 3, 2022

Alex P. Seized Drugs
Applicable Analyst / Discipline

04/11/22
Date

G. Hill Seized Drugs
Applicable Analyst / Discipline

04/14/22
Date

Ami Nantz
Lab Quality Manager

14 April 2022
Date

Derek Janick
Laboratory Director

04 April 2022
Date