

Corrective Action Response Open Evidence Container

Date of Incident: May 16 – 17, 2022

Date of Corrective Action: May 31, 2022 – June 20, 2022

Description of Corrective Action(s) Taken:

1. Individual analyst's work storage areas in the wet laboratory were identified as secure, short-term storage areas.
2. Policy was updated to reflect the storage areas analysts are allowed to utilize, as well as how many cases are allowed in their possession at a time and for how long.
 - a. LOG-25-04 Evidence Control
 - b. CS-05-05 Systematic Examination of Seized Drugs
3. Personnel were reminded that prior to leaving, they should do a visual sweep of their work area to ensure all evidence is secure.

Laboratory Number(s) (if applicable): BCCL-22-0682

Comment(s): Currently, our Standard Operating Procedures (SOPs) are being revised. Under the proposed SOPs going forward, this would have been considered an incident and an incident form completed. The wet laboratory is a locked part of the internal laboratory; however, it is not secure in that all laboratory members have access.

Date of Resolution:

Sethi Uld Seized Drugs

Applicable Analyst / Discipline

06/20/22

Date

Ally Kaya Seized Drugs

Applicable Analyst / Discipline

06/20/2022

Date

Ami Wark

Lab Quality Manager

20 June 2022

Date

Derek S. [Signature]

Laboratory Director

20 June 2022

Date