## Corrective Action Response LN-11-1068

Date of Incident: Identified October 4, 2022

Date of Corrective Action: October 4 – 28, 2022

## Description of Corrective Action(s) Taken:

- 1. The clerk's office sent back the evidence to the Laboratory.
- 2. The evidence, the swabs and the paper encasing them, was destroyed.
- 3. A copy of the CAP and CAR are being added to the case file.

Laboratory Number(s) (if applicable): LN-11-1068

Comment(s): The reason for the extended timeframe for completion was that it was difficult with the resources available to find the time to destroy the evidence. This form was used in the interim while our Standard Operating Procedures (SOPs) are being revised. Under the proposed SOPs going forward, this would be considered an incident, and an incident form completed.

Date of Resolution: December 12, 2022

Lab Quality Manager

Laboratory Director

Date

Date