

# **Brazoria County Emergency Planning Committee**

## **February 17, 2015**

### **Opening:**

Randy Dillman called the meeting to order at 11:53 AM, self-introductions were made. Randy thanked Dow for providing lunch and the City of Lake Jackson for providing the room at the Lake Jackson Civic Center. He reminded everyone to sign in. Self-introductions were made and Randy requested the January meeting minutes be reviewed. Glenn Lamont motioned to approve the minutes as written and Mark Banks seconded the motion. January meeting minutes were approved as written.

### **Treasure Report:**

Randy Dillman reported that there was no income or payments since the January meeting. Balance remains at \$6,525.54.

### **Procedures Committee:**

No report.

### **Training:**

No new business. For information on upcoming training events go to [preparingtexas.org](http://preparingtexas.org).

### **Hurricane Committee:**

Steve Rosa reported that a meeting was held on Tuesday, February 17. Steve made a motion requesting BCEPC donate \$5000 for the 2015 Hurricane Seminar, Mike Quilty seconded this motion. A vote was held and the outcome was all attendees were in favor of a donation of \$5000 for this seminar. This seminar will be held on Saturday, June 11, at the Brazoria County Fairgrounds. Steve mentioned that any companies that are interested in donating door prizes can contact him at [steverosa@brazoria-county.com](mailto:steverosa@brazoria-county.com) or Sharon Trower at [sharont@brazoria-county.com](mailto:sharont@brazoria-county.com). Sharon mentioned that there are vendor forms available for anyone interested in having a booth at the seminar. Hurricane Committee meetings are held the third Tuesday of each month before the BCEPC meeting. Anyone interested in participating contact Steve Rosa or Sharon Trower.

### **Oil Spill Committee:**

Steve Rosa reported that Jimmy Salinas would be retiring from Bryan Mound at the end of February. After his retirement Jimmy will head up the Oil Spill Committee.

### **Reportable Release Updates:**

Glenn Lamont reported on the reportable releases that occurred since the January meeting. If you would like more information on the reportable releases contact Glenn at [glennl@brazoria-county.com](mailto:glennl@brazoria-county.com).

## Brazoria County Emergency Planning Committee February 17, 2015 – Continued

### **New Business:**

Randy suggested the TRI reports that member companies present at the July BCEPC meeting no longer be presented at these meetings and switch to web based reporting. Companies will submit their presentations, which are limited to three slides, to Casey Alexander and they be posted on the Brazoria County Emergency Planning Committee website. A vote was taken to switch to TRI Reports being web based with a 19 in favor to 1 not in favor result therefore TRI reports will no longer be presented during BCEPC meetings and will be available online.

Randy requested nominations for the BCEPC Chairperson position that Steve Reed vacated due to a new role within BASF. Steve Rosa nominated Randy Dillman, Mike Quilty seconded the motion. A general consensus vote was taken approving Randy Dillman as BCEPC Chairperson.

Randy requested nominations for the BCEPC Vice Chairperson position that he vacated after being elected BCEPC Chairperson. Mark Banks with Ascend was nominated to fill this position by Glenn Lamont, Steve Rosa seconded the motion. A general consensus vote was taken approving Mark Banks as BCEPC Vice Chairperson

Richard Kepp with Shin-Tech was nominated to fill the role of BCEPC Assistant Secretary. A general consensus vote was taken approving Richard Hemp as BCEPC Assistant Secretary.

Committees have been reorganized with some of the committees being combined. Committees should meet at least once per month teleconferences are acceptable reports should be given at the monthly BCEPC meetings. First order of business for the newly formed committees is to elect a Chairperson and Vice Chairperson. If your company is interested in participating on a committee please contact Karen Schulze at [karen.schulze@basf.com](mailto:karen.schulze@basf.com) or Randy Dillman at [randal.dillman@ineos.com](mailto:randal.dillman@ineos.com). Please review the attached sub-committee file that includes the names, descriptions, and which companies have been assigned to each committee.



BCEPC

SubCommittees.docx

Steve Rosa requested that the Public Education/Information/Membership Committee reach out to companies that are required to submit Tier 2 Reports and remind them that are required to attend and participate in the BCEPC meetings by law.

Randy requested a motion to adjourn the meeting. Brett Boren motioned to adjourn and Mark Banks seconded the motion. Meeting adjourned at 12:25 PM.

Recorder: Karen Schulze

Next meeting: March 17, 2015